

FRIENDLY HORSEMAN'S CLUB

BYLAWS

Revised June 4th, 2019

ARTICLE I – NAME

The name of this corporation shall be called “Friendly Horseman’s Club”, and its address shall be 260 Kline Road, Stevens, PA 17578.

ARTICLE II – STATEMENT OF PURPOSE

The purpose for which the corporation is formed is, “To sponsor and aid interest in horsemanship, riding, and all activities in horsemanship, including the sponsoring and promoting of shows indicating the development of horsemanship and to own real estate for the purpose herein set forth.”

ARTICLE III – REGULAR MEETINGS

Regular meetings shall be held the last Tuesday of each month unless otherwise designated. There will be no meetings in December and January. Five (5) active members shall constitute a quorum at regular meetings.

ARTICLE IV – SPECIAL MEETINGS

Special meetings of the corporation may be called by the president, or by no less than five (5) active members in good standing. Provided, that all other members in good standing shall have been notified by mail at least five (5) days in advance of said meeting. No business shall be transacted at said meeting, except that which is said forth in the call.

ARTICLE V – MEMBERSHIP

Membership in this corporation shall be classified as follows:

- a. Active Member – An Active Member will be able to use the club grounds (ring, pavilion, club house). This does not include food stand, shed, or equipment. Playday free for active member. No grounds fee for active member.
 - a. Active Family – An Active Family residing in a single residence who participates in helping at 5 shows within the show year. A family member under the age of 18 shall not admit themselves nor be admitted to the club grounds without the presence of an adult member and must vacate the club grounds before the last adult vacates.
 - b. Active Single – An Active Single is one over the age of 18 who participates in helping at 3 shows within the show year.
- b. Lifetime Member-Lifetime membership will be granted to an active member who completes fifteen (15) years of continuous service to Friendly Horseman’s Club. Lifetime membership status will be determined by the board of directors. A Lifetime Member has voting privileges if they remain active.

- c. Social Member-A Social Member will be able to use the club grounds excluding all keyed buildings and equipment.
 - a. Social Family – A Social Family residing in a single residence. A Family Member under the age of 18 shall not admit themselves nor be admitted to the club grounds without the presence of an adult member and must vacate the club grounds before the last adult vacates. A social member is one who does not meet active member criteria.
 - b. Social Single – A Social Member is one over the age of 18 who does not meet the active member criteria,
- d. Junior Member-A Junior Member is one under 18 years of age and will have the same rights as Social Members with the exception of, junior members shall not admit themselves nor be admitted to the club grounds without the presence of an adult member and must vacate the club grounds before the last adult vacates.

ARTICLE VI - DUES

- a. A new member being sponsored by a current member does not need to attend a meeting to be voted in. A new member without a sponsor must attend a meeting to be voted in. When membership is approved the following dues will be charged to applicant:

Family membership.....	\$50.00
Single membership.....	\$30.00
Junior membership.....	\$15.00

Thereafter the annual dues shall be as follows:

Active Family membership.....	\$35.00
Active Single membership.....	\$20.00
Social Family membership.....	\$50.00
Social Single membership.....	\$30.00
Junior membership.....	\$15.00
Lifetime membership.....	\$0.00

All dues are for the membership year January 1st to December 31st.

- b. Annual dues must be paid by April 1st of membership year. Dues paid after April 1st will be considered a reapplication and will require approval by two thirds (2/3) majority of active members present.
- c. Dues for a member in good standing at the time of their departure into the Armed Forces of the United States shall have his/her dues waived during his/her tour of active service; and shall not be required to pay dues until the next calendar year after discharge.

ARTICLE VII – VOTING

Section 1:

An active member in good standing is eligible to vote in any given year.

Section 2:

The name of a prospective new member must be referred vocally by the president to the membership at a regular meeting to be proposed at a subsequent meeting. Balloting on membership will be secret and by a two thirds (2/3) majority of active members present.

ARTICLE VIII – OFFICERS AND ELECTIONS

Section 1

The November meeting shall be the annual meeting for the election of officers.

Section 2:

The officers of the club shall include a president, vice president, secretary, treasurer, and directors.

Section 3:

The officers shall be elected at the regular meeting in November for the term of one (1) year, or until their successors are installed; and shall assume their duties immediately thereafter.

- a. Directors shall be elected each year to serve for a maximum of four (4) years.
- b. The outgoing president becomes a director until succeeded by the next outgoing president, but not to exceed a four (4) year term.

Section 4:

No person shall be eligible to hold office in the club unless he or she is an active member in good standing.

Section 5:

At the regular October meeting the president will accept nominations from active members to serve as officers and directors for the following year. The nominations must be for active members only.

Section 6:

No active member of the club shall be nominated for any office without his or her consent.

Section 7:

Active members must be present at the meeting to be entitled to vote for the officers and directors.

ARTICLE IX – DUTIES OF OFFICERS

All officers shall keep a permanent record of their work and turn it over to their successors.

Section 1:

The president shall be the chief executive officer and shall preside at all meetings of the club. He or she will appoint all committees and shall be and ex-officio member of all committees.

Section 2:

The vice president shall perform the duties of the president in his or her absence.

Section 3:

The secretary shall maintain a record of all meetings of the club, a list of the names and addresses of all members of the club, a permanent file of all records and letters of value to the club; all which are to be transferred to his or her successor upon termination of his or her term of office. The secretary shall mail notices to members and shall conduct all club correspondence.

The secretary shall be paid an honorarium of one hundred dollars (\$100). This shall be paid at the regular meeting in November.

Section 4:

The treasurer shall have charge of all monies of the club. He or she shall pay all bills. He or she shall keep an itemized record in a permanent file of all receipts and expenditures, and give a report at each business meeting. All books, records, and papers, shall be turned over to his or her successor within ten (10) days of vacating the office. The treasurer shall notify all members of the amount of their dues for the year, and such dues shall be paid directly to the treasurer. The treasurer will maintain these records.

The treasurer shall be paid an honorarium of one hundred dollars (\$100). This shall be paid at the regular meeting in November.

Section 5:

As part of an organization of voting member the Board of Directors is a subordinate board. Any action made by the board must be voted by a two thirds (2/3) majority of active members in good standing. Said board shall hold at least one meeting and such other meetings as the fulfillment of their duties may require; and shall keep correct minutes of each meeting of their board and shall present a report after each meeting at the regular meeting.

Section 6:

Any officer or member of the board of directors or those members in charge of horse shows may have a key to the clubhouse. Said key is to be returned at the end of his or her term of office or horse shows.

ARTICLE X – COMMITTEES

Section 1:

The elected officers and directors shall constitute the Executive Committee and be empowered to act for the club in “emergency” situations which may arise between regular meetings, and which are not of sufficient importance to warrant the calling of a special meeting; provided all members of the Executive Committee have been notified of said meeting.

Section 2:

The president shall appoint such other committees as may be required for the successful operation of the club’s business.

Section 3:

Each year the club will nominate three (3) people to act as an auditing committee to audit the books. The audit shall be completed by January 31.

Section 4

The club may utilize electronic means with committees in the event that emergency decisions need to be made, in a timely manner, if in the event that the committee cannot meet.

ARTICLE XI – AMENDMENTS

Amendments to these bylaws may be proposed and read the first time at any regular meeting of the club and may be adopted at the next regular meeting by a two thirds (2/3) vote of the active members present and voting, provided that a written notice of the proposed amendment shall have been sent to each member in good standing at least five (5) days prior to the regular meeting adopting said amendments.

A bylaw committee shall be appointed every third calendar year to review the bylaws.

ARTICLE XII - MISCONDUCT

Section 1

No member shall engage in unbecoming conduct nor shall they act in opposition to the club. Disciplinary action, up to and including expulsion from the club, shall be determined by the executive committee. A two thirds (2/3) vote of the executive committee will be required for any action to be made.

Section 2

Any officer engaging in unbecoming conduct or acting in opposition to the club can be removed from office by a two thirds (2/3) majority vote when notice has been given at a previous regular meeting.

ARTICLE XIII

No officer, director, or member of this club shall use such membership as a means of furthering any financial, personal, political, or other aspiration; nor shall the club as a whole take part in any movement not in keeping with the stated purpose of the club.

The corporation exists for the charitable purpose of promoting horsemanship. It exists for the purpose of providing educational opportunities associated with showing, riding, and the general enjoyment of horses. The corporation shall operate as a private charity, and the corporation property is considered charitable assets. There shall be no dissolution of the corporation or sale of the corporate assets, including real estate, without compliance with Pennsylvania law with respect to distribution of charitable assets.

ARTICLE XIV - INDEMNIFICATION

The Friendly Horseman's Club shall indemnify and hold harmless any Director or Officer who becomes a party or threatened to be made a party in any threatened, pending or filed action, suit, or proceeding of any nature, whether civil, criminal, administrative or investigative, by reason of the fact that he/she is or was a Director of the Club, Officer, employee or agent of the Club, or was serving at the request of the club, including payment of all expenses including reasonable attorney's fees, judgments, fines and amounts paid in settlement actually and reasonable incurred in connection with such action, suit or proceeding if the Directors determine that he/she acted in good faith and in a manner he/she reasonably believed to be in the best interests of the Club or had reasonable cause to believe that his/her conduct was lawful. The Club shall not provide indemnification in any case in which the act giving rise to the claim for indemnification is determined by a Court to have constituted willful misconduct or recklessness.

ARTICLE XV

Business meetings of this organization shall be conducted in accordance with Robert's Rules of Parliamentary Procedure.